

ORDER OF SERVICE & MENUS

Order of Service and Menu information

We realise that the details of these will be finalised nearer to the date of your wedding, so this can be supplied at a later date. However, please include the numbers and designs you will require in the original order and also allow at least 4 weeks prior to the wedding date to submit the text.

Please supply the exact text for both your Order of Service and Menu in typed format. You will need to supply the text for the Order of Service in exact order with hymns typed in full. For example we will need the bride and groom's details; venue, date and time; entrance music with composer's details; hymns and at which stages the marriage and readings will take place. For the Menu please include the details of when the speeches will take place.

Terms and Conditions

1. Prices - Prices are subject to change without notice. However, any price changes will not be applicable to orders already agreed.
2. Payment - A non-refundable deposit of 50% of the total order value is required before any work will commence on your stationery. A final invoice with the remaining balance and postage (charged at cost) will be sent to you and be payable before your order is despatched. Postage is free for orders over £250.
3. The full cost of your stationery will still be payable if you cancel your order after we have received your final signed proofs.
4. Any amendment requested by you after the signed proofs have been received by us may be subject to additional charges.
5. Daisy Foster Wedding Stationery is not responsible for obtaining copyright permission for hymns printed in the Order of Service. You can discuss this with the person conducting your service.
6. Daisy Foster Wedding Stationery is not responsible for any spelling errors copied from the client's original supplied text.
7. Delivery - please allow at least 4 weeks from receipt of signed proofs before receiving your finished stationery. Delivery is by Royal Mail Special Delivery and is charged at cost. This will be set out in the final invoice.
8. All designs and ranges remain the property of Daisy Foster Wedding Stationery at all times.

ORDER FORM

Please fill out this form carefully and return it with your cheque to:

Daisy Foster Wedding Stationery, Brookside Cottage, Robins Lane, Shepton Beauchamp, Ilminster, Somerset, TA 19 0LT. Please make cheques payable to Daisy Foster.

You will be required to pay a 50% deposit before work can begin on your order.

Customer name	Delivery Address
Telephone number	
Email	
Wedding Date	

We would advise that you order a few extra of each item to account for late additions and amendments to your guest list.

Design Code	Item	Price (each)	Quantity	Total Price
	Day Invitation (Including envelope)	£2.00		
	Evening Invitation (Including envelope)	£2.00		
	Reply Card (Including envelope)	£1.50		
	Order of Service	£2.50		
	Place Settings Blank Handwritten/Printed	£0.50 £1.00		
	Menus	£2.50		
	Table Poetry	£2.50		
	Thank You Cards (Including envelope)	£1.50		
	Table Plan (Including frame)	From £50.00		
			Total	

Please contact us if you require any further samples of our range.

